

Dear Business Partner,

As your company is a company from abroad we would like to inform you of the procedure that should be followed when issuing Invoices so that our Finance department can process the received invoices more quickly.

1. Our company Slovpaper Recycling generates a **GOODS RECEIPT REPORT** or **SERVICE REPORT** 2 times a month from the RLS Logistics System. Based on this REPORTs we would like to ask you to follow the SAP number for the **Order** created marked below where you will find the given number in the form of **690xxxxxxx**.

Hlásenie o prijme tovaru B3020 - Vystavené dňa 22.06.2020										Odberateľ: Slovpaper Recycling, s.r.o.										1/2							
Dátum prijmu dodávok: 1.6.2020 - 19.6.2020										Dodávateľ:																	
Sortiment	Materiál	EČV 1	EČV 2	Dátum nakládky	Dátum registrácie	Číslo NOBj	Odvozné miesto	Číslo dodávky	Externé číslo zákazníka	Externé číslo dodávateľa	MJ	Cieľ	Netto hmotnosť [TO]	Účtovná hmotnosť [TO]	Zrážka z hmotnosti v zozname objednávky [TO]	Jednotková cena z objednávky [€]	Priplatok za určenia vzorcom [€]	Jednotková cena určená vzorcom [€]	Výsledná vlhkosť [%]	Výsledné nečistoty bez reklamácií [%]	Celková hodnota po zrážke reklamácií [€]	Hodnota reklamácií celkom [€]	Hodnota účtovania príjmu [€]	Dátum prijatia	Príjemka	Objednávka	
NO000021																											
Štart point Bratislava P. Biskupice: 407,000 km																											
Behná vlná lepenka_DS	1.05.00 - BM141CA VU335DS			2.6.2020	3.6.2020	NO000021					TO														3.6.2020	501122955	6903040509
Behná vlná lepenka_DS	1.05.00 - CK427FR CK595GF			6.6.2020	8.6.2020	NO000021					TO														8.6.2020	501122949	6903040451
NO000020																											
Štart point Martin: 224,000 km																											
Doprava	4.01.00 - 03 03 08	ST5033H	WGM20438	12.6.2020	12.6.2020	NO000030							3000107												12.6.2020	5011221593	6903036559
Doprava	4.01.00 - 03 03 08	ST3408H	ST8551M	9.6.2020	9.6.2020	NO000030							3000106												9.6.2020	5011221594	6903036560
NO000020																											

2. After issuing an Invoice of delivered material or a service performed within the meaning of Slovpaper Recycling "Report", please send your Invoice together with the above document "Report" to the e-mail address below:

invoicing.mondiscp@mondigroup.com

3. If your Invoice has been sent to the email address above, **please do not send the Invoice through the Post.**
4. If your company is a supplier of transport, please send CMR originals and/or delivery notes confirmed from the place of unloading via Post to our address.

If you have additional questions, please to contact us, we will be happy to answer them.

Thank you in advance for your understanding and friendliness. We look forward to our continued cooperation.

Team

